



Zone 24-32 Rotary Institute 2012



We understand that circumstances may arise that require you to cancel registration for The Zone 24-32 Rotary Institute 2012. Please read the cancellation policy for Zone 24-32 Institute 2012 before you register. The cancellation policy is based on contracts with hotels, venue hosts and the need to print training material. Zone 24-32 incurs administration costs related to bank and credit card charges for each registration and for reimbursement of cancelled registrations.

Administration fee:

Due to financial obligations there is an administration fee for all cancelled registrations. If you cancel your registration before September 1, 2012 there is a \$50.00 administration fee. If you cancel on September 1, 2012 or later there is no reimbursement of the registration fee.

Transfer of registration:

All fully paid registrations may be transferable to other Rotarians if they are qualified to register for the Rotary Institute. Requests to transfer registration must be made by the registered person in writing to the Zone Rotary Institute Registrar. Details must include the full name of the replacement person, their title, contact phone number, district number and email address.

Contact Information for Zone 24-32 Rotary Institute 2012:

Institute Registrar PDG Allan Hardy
519-432-8168 or al@allanhardy.ca

Mailing address:

Zone 24-32 Rotary Institute
17-5300 Admiral Way
Delta BC V4K 5G6

Thank you for your understanding, Rotary Zone 24-32 will try to accommodate Rotarians who find it necessary to cancel their registration for the Zone Institute.